

LIBRARY BOARD OF DIRECTORS
SOMERS PUBLIC LIBRARY BOARD ROOM
MAY 3, 2010

PRESENT: Lois Lindell, Dee Moak, Andy Phillips, Robin Provencher, Bob Socha, Charlotte Stopa, Shirley Warner and Library Director Francine Aloisa.

ABSENT: Tiffany Daly, Mike Gotta, (Both excused)

Meeting called to order by Chairwoman Warner at 6:34 p.m.

1.Approval of Minutes: Motion to approve the minutes of the regular meeting of April 5, 2010 made by D. Moak, seconded by L. Lindell and approved unanimously.

2.First Audience to Citizens: No Audience.

3.Treasurer's Report: No report at this time due to T. Daly's recent surgery. Motion to send flower arrangement for a speedy recovery by L. Lindell, seconded by D. Moak, approved unanimously.

4.Correspondence:

a. S. Warner presented an unsolicited letter received from Thomas F. Parker of Parker Artists in New York City, who offered to donate several dozen music CDs by artists he has featured in his gallery, which F. Aloisa has accepted for the library's collection.

b. F. Aloisa discussed a letter received from Marcia Mitchell advising that Vision Boulevard will be accepted as a town road and as a result the library's address will need to be changed. The effect of the change, once we learn what the new address will be, on letterhead, marketing and advertising was discussed by the Board.

c. F. Aloisa discussed notification she has received from Business Electronics advising the library's telephone system is coming out of warranty protection.

d. F. Aloisa discussed a letter received from Todd Rolland, Highway Foreman, regarding a state mandate that all underground oil tanks must be inspected annually at a cost of \$1,000.00 per inspection. Discussion followed regarding whether our newly installed oil tank would fall under this requirement, and B. Socha offered to investigate the issue with the DEP.

5.Financial Business:

a. Approval of invoices: Motion to approve payment of invoices made by R. Provencher, seconded by A. Phillips and approved unanimously.

b. Year-to-date budget: Reviewed and accepted by the Board.

c. Transfers: None at this time.

6. Committees. No reports at this time.

7.Building Program:

a. Building Committee. B. Socha reported that he will do a well-pull on May 4, 2010 to determine the depth of the well and whether the shaft is muck-filled to determine whether it is useable for watering of the grounds and landscaping.

It was further discussed that the windows have now been washed, and that there are still issues with the HVAC system and F. Aloisa placed a call to Trane today in that regard.

8. Policy Review. None at this time.

9. Old Business:

a. Teen Room. S. Warner advised the Board of a letter received from an individual in Texas who is interested in offering consulting services regarding our young adult programming and facilities

L. Lindell presented a draft job description for the Library Monitor position which was reviewed and discussed. F. Aloisa advised the Board that she has spoken with the Stafford and Wethersfield library

directors who have had similar concerns regarding teen usage of the library facilities and reviewed letters they have sent home and their attempts at resolving the issues, and Nancy Barry has advised she will send over the yearbook for our use in the Fall in identifying students using the library.

It was the consensus of the Board following discussion that we will attempt to obtain volunteers to fill the position from 2:30 to 4:30 each weekday as needed based on the volume of use of the teen room.

10. New Business: Employee recognition. Following discussion, motion for employee recognition and appreciation was made by L. Lindell, seconded by R. Provencher and approved unanimously, with a second motion made by D. Moak, seconded by L. Lindell and approved unanimously.

11. Director's Report: F. Aloisa's report for March and April was reviewed and accepted.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, S. Warner declared the meeting adjourned at 7:46 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING